

# **VILLAGE OF PEOTONE**

## **SPECIAL EVENT APPLICATION PACKET**

Fee: \$0

A special event permit is needed for an outdoor event with special requests like street closures, use of public rights of way, events requesting variances from the liquor regulations, or amplifiers. Street closures, use of public rights of way, special liquor requests and extended amplifier hours require Village Board action. The completed form should be submitted to the Village Clerk at the Village Hall or by mail. If the event includes a street closure or use of public right of way, include a map showing the area of the event and the desired closure locations. If the nature of the request requires Village Board action, the complete application must be received at least five business days prior to the Village Board meeting. The Village Board meets the second and fourth Mondays of the month.

**208 East Main Street  
P.O. Box 430  
Peotone, IL 60468  
708-258-3279**



VILLAGE OF  
**PEOTONE**

**SPECIAL EVENT PERMIT APPLICATION**

Name of Applicant \_\_\_\_\_

Address \_\_\_\_\_

P.O. Box. \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_ Zip \_\_\_\_\_

Contact Number \_\_\_\_\_

Contact Email \_\_\_\_\_

Type of Event. \_\_\_\_\_

Address of Event \_\_\_\_\_

Date of Event \_\_\_\_\_

Rain Date \_\_\_\_\_

Time of Event \_\_\_\_\_

Street Closures or  
Other Special Requests \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

THIS PERMIT IS VALID FOR ONE (1) DAY OF OPERATION ONLY.  
THE VILLAGE OF PEOTONE ASSUMES NO LIABILITY OR RESPONSIBILITY FOR THIS EVENT.  
THIS PERMIT IS FOR OPERATION OF THE ABOVE EVENT ONLY.

\_\_\_\_\_  
DATE APPROVED

\_\_\_\_\_  
DATE DENIED

\_\_\_\_\_  
Village Administrator

**(708) 258-3279**

Updated 02/2024

**WWW.VILLAGEOFPEOTONE.COM**

**208 E MAIN STREET P.O. BOX 430 PEOTONE, IL 60468-0430**



VILLAGE OF  
**PEOTONE**

**VILLAGE OF PEOTONE SPECIAL EVENT**

I, \_\_\_\_\_ an authorized representative for the  
\_\_\_\_\_, indemnify and hold the  
(Applicant(s))

Village of Peotone harmless against any and all liability and expenses whatsoever, for bodily injury or death, including without limitation injury or death to agents, employees, servants or volunteers of the applicant(s) that may be causally related to any act of ordinary negligence, intentional, willful or wanton misconduct and any such claim, loss or injury arising out of the use of the public way relative to the

\_\_\_\_\_  
*Name of Special Event and date(s) if applicable*

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

\_\_\_\_\_  
Signature and insert name with title

SUBSCRIBED AND SWORN  
To before me this \_\_\_\_\_ day of  
\_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public