HOME OCCUPATION PERMIT

Fee: $0

A permit must be obtained for the operation of a home occupation. Home occupations must conform to the ordinances of the village. The completed application should be submitted to the Village Clerk at the Village Hall or by mail. A renewal application must be submitted every year in January.

Some of the regulations for a home occupation include, but are not limited to:

§ 157.010 HOME OCCUPATIONS

In all Residence Districts, an occupation operated for profit shall be permitted provided that:

(A) It is conducted entirely within the dwelling by a member of the family residing in the dwelling and when such home occupation is incidental and secondary to the use of the dwelling for dwelling purposes;

(B) It is not conducted from a detached or attached accessory garage building or does not require internal or external alteration, or involve construction features or use of equipment not customary in a dwelling, and the entrance to the space devoted to such occupation shall be from within the dwelling and not more than one-fourth of the floor area of a story including also a cellar of the dwelling if devoted to such home occupation.

(C) There is no display or activity that will indicate from the exterior of the dwelling that it is being used in whole or in part for any use other than a dwelling;

(D) No product assembled or made on the premises shall be offered for sale in any dwelling unit;

(E) A home occupation conducted by a professional person may be for the consultation, instruction or performance of religious rites for the general practice of the profession, but shall not permit any professional assistance to the practitioner; and

(F) Teaching of musical instruments, arts and crafts, dancing and shall be conducted only in a single-family detached dwelling and then, to not more than four pupils at one time.
HOME OCCUPATION PERMIT APPLICATION

NOTE: CHANGE IN USE MAY REQUIRE COMPLIANCE WITH THE ILLINOIS ARCHITECTURE ACT OF 1989, AS AMENDED

FEE $0__________

APPLICANT__________________________________________________________

APPLICANTS ADDRESS____________________________________________________ P.O.BOX____

NAME OF BUSINESS_______________________________________________________

TYPE OF BUSINESS_______________________________________________________

TELEPHONE HOME_________________ BUSINESS_____________________

PRINCIPLE BUSINESS OR OCCUPATION________________________________________

SOLE OWNER, PARTNERSHIP, OR CORPORATION________________________________

HOURS AND DAYS OF OPERATION____________________________________________

DATE BUSINESS TO BEGIN___________________________________________________

NUMBER OF BUSINESSES OPERATED AT THIS LOCATION___________________________

BY WHAT MEANS ARE DELIVERIES TO BE MADE________________________________

BUSINESS SIGN: SIGNS ARE NOT ALLOWED IN RESIDENTIAL AREAS

CUSTOMER PARKING NEEDED YES NO

IF YES WHERE WILL CUSTOMER PARK___________________________________________

DRIVERS LICENSE #________________ DATE OF BIRTH __________

SS #________________________

____________________________________ DATE

SIGNATURE OF APPLICANT______________________________________________

APPROVED: __________ DENIED: __________

____________________________________ DATE

ZONING ADMINISTRATOR_________________ VILLAGE CLERK_________________

DATE